



State Proclamation Guidelines and Links for the United States

See the guidelines below to apply for a state proclamation in the state where you are a resident. You can use this template: [TEMPLATE LINK](#).

<u>State/Territory</u>	<u>Process</u>	<u>Time in Advance</u>
Alabama	Residents only. Fill out the form Here	30 days
Alaska	Fill out the form Here	4-6 weeks
American Samoa	None listed but contact page: https://www.americansamoa.gov/contactus	
Arizona	Fill out the form Here	6-26 weeks
Arkansas	residents only. Fill out the form Here	30 days
California	Must be evaluated and sponsored by the state agency under which the proclamation topic falls. The agency works directly with the requestor to determine if the agency will sponsor the proclamation. Could not find how to contact	90 days
CNMI	None stated. https://governor.gov.mp/contact/	
Colorado	Fill out the form Here	30 days
Connecticut	Residents only. Process and link to form Here	
Delaware	residents only. Fill out the form Here	3 weeks
Florida	In-state organizations only. Process and link to form Here	4-6 weeks
Georgia	Fill out the form Here	30 days
Guam	Not on website. Contact the office: https://governor.guam.gov/contact-us/	
Hawaii	All requests must be submitted by an individual or organization based in Hawai'i, preferably submitted by an official representative of the local entity. Fill out the form Here	30 days



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Idaho	In-state organizations only. Process and link to form Here	3 weeks
Illinois	State organizations only. Fill out form Here	30-90 days
Indiana	Process and link to form Here	6-8 weeks
Iowa	Process and link to form Here	4-8 weeks before 1st of month
Kansas	Resident from state or regional organizations only. Follow process Here	6-8 weeks (15th of the month before)
Kentucky	Fill out form Here	30 days
Louisiana	Fill out form Here	14-90 days
Maine	Resident or a Maine-based organization. Process https://www.maine.gov/governor/mills/contact/request_proclamation	45 days
Maryland	Fill out form Here	30 days
Massachusetts	Resident or organization with close ties to state. Process https://www.mass.gov/forms/request-a-proclamation-from-governor-healey	20 days
Michigan	Send a detailed e-mail to tributes@michigan.gov	4 weeks
Minnesota	Fill out form Here	20 days
Mississippi	Not on website but can contact office: governor@govreeves.ms.gov or 601-359-3150	
Missouri	Residents only. https://governor.mo.gov/contact-us/proclamation-request	60 days
Montana	No information on page. governor contact page: https://governor.mt.gov/contact/	
Nebraska	https://governor.nebraska.gov/proclamation-request	30 days
Nevada	https://gov.nv.gov/Forms/Request_a_Proclamation/	4 weeks
New Hampshire	https://new-hampshire.my.salesforce-sites.com/support/GOV_Proclamation	None stated up front
New Jersey	https://nj.gov/governor/contact/proclamations/	6-8 weeks



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New Mexico	https://www.governor.state.nm.us/contact-the-governor/requesting-a-proclamation/	45 days
New York	Fill out contact form: https://www.governor.ny.gov/content/governor-contact-form	est. 30 days
North Carolina	Fill out form Here	120 days
North Dakota	Form: https://www.governor.nd.gov/proclamation-request	None stated up front
Ohio	https://governor.ohio.gov/contact/recognition-request	30 days
Oklahoma	https://oklahoma.gov/governor/contact/commendation-or-proclamation.html	30 days
Oregon	Oregon resident only. Follow the process Here	30 days
Pennsylvania	https://www.governor.pa.gov/contact/#OnlineForm	6-8 weeks
Puerto Rico	Submit in writing to PO Box 9023271, San Juan, PR 00902-3271. Requirements here: https://www.estado.pr.gov/proclamas	60 days
Rhode Island	Contact Constituent Services: https://governor.ri.gov/contact . Guidelines here	30 days
South Carolina	None stated on website but can request recognition via contact us form: https://acceleratesc.my.site.com/constituents/s/contact-the-governor	
South Dakota	https://governor.sd.gov/office/executive-proclamation.aspx	3-4 weeks
Tennessee	In-state sponsor. Fill out form Here	4-6 weeks
Texas	None stated but can request assistance via this form: https://gov.texas.gov/apps/contact-us/assistance	30 days
US Virgin Islands	Non stated but can contact office: https://www.vi.gov/contact/	Est 60 days
Utah	Issued as a declaration. Follow requests a declaration process here: https://governor.utah.gov/contact/	6 weeks
Vermont	https://vermontce.my.vermont.gov/s/governor-office-ce?tabset-171b4=2	4-6 weeks
Virginia	Guidelines here: https://www.governor.virginia.gov/constituent-services/request-a-proclamation/	45 days
Washington	Fill out form Here	45 days



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West Virginia	Form: https://appengine.egov.com/apps/wv/governor/request-proclamation	None stated
Wisconsin	Form: https://evers.wi.gov/Pages/Newsroom/Proclamations.aspx	45-120 days
Wyoming	Guidelines: https://governor.wyo.gov/contact/proclamation-requests	45 days

Special Thanks to TMS volunteer Angela W. for the hard work in putting these state links together! We couldn't do all we do without amazing volunteers like Angela. If you'd like to join us, fill out the volunteer form at: <https://tmsforacure.org/volunteer/>